

**WILLOWS UNIFIED SCHOOL DISTRICT**  
**Office of the Superintendent**

Date: 6/10/10

**Request for Placement on Board Agenda:**

**AGENDA TOPIC: Declaration of Surplus Items of No Value**

**PRESENTER: Betty Skala, Director of Business Services**

---

**Background Information:**

Willows Unified School District has accumulated numerous items that are currently not used because they are broken or obsolete. These items are determined to be of no value to the district. The administration would like to dispose of these items and would request the board declare them as surplus. If the board so acts, the surplus items would be available for auction, thereafter to the general public or employees of the district for a period of ten days. After that time the items would be disposed of through deposit in the county landfill.

- 1 fold-down table (on wheels)
- 1 wooden 4-drawer file cabinet
- 1 electric barbeque
- 1 Mini Mite Model #GK375
- 1 AVA Soft Ice Cream Maker
- 1 Royal vacuum
- 1 Saber Windsor floor auto scrubber (sn. 100007771)
- 2 shelves (7' tall 46" wide with glass doors)
- 1 shelf (82" tall 71" wide)
- 1 Zenith big screen TV – Model No. VM-23 (sn. PV4677T)
- 1 Quasar VHS camera recorder (sn. WK90450351)
- 2 small cabinets
- 1 gray cabinet
- 1 cabinet with 6 drawers
- 1 gray desk
- 2 pianos
- 1 brown cabinet
- 13 cabinets
- 1 brown file box
- 2 teacher desks
- 1 Mokils Drill – cordless
- 2 Milwaukee Drills – cordless
- 3 chargers

1 green cabinet (7' tall; 4' wide; 24" deep)  
1 General Electric deep fat fryer – Model No. CK45 (sn. CCE5048)  
1 Gelco Space Trailer – Model No. GS1260 (sn. 105558) (behind wood shop)  
1 Hobart dishwasher – Model No. AM 9T2 (sn. 21G712)  
8 tables  
50 chairs  
1 General Electric stove – Model No. Cr43C (sn. CCF5188)  
1 Amaco electric kiln  
5 Omega photo enlargers – (3) Model No. B-66 (2) no model number  
1 Solar photo enlarger – Model No. 120

### **Recommendations:**

The administration recommends the board declare the items listed as surplus and available for disposal.